

## **JOB OPPORTUNITY**

### **RESEARCHER AND POLICY ANALYST – TEMPORARY POSITION CANADIAN TEACHERS’ FEDERATION**

The Canadian Teachers’ Federation (CTF/FCE) is seeking a Researcher and Policy Analyst to join its research team on a temporary basis starting as soon as possible for a 4-month period. Reporting to the Director of Research and Professional Learning, the Researcher and Policy Analyst should be highly skilled with a keen interest in publicly funded public education and the teaching profession.

The ideal candidate will be an experienced educational or public policy researcher or analyst who meets the following requirements:

- Minimum of 5 years’ experience conducting educational or labour research in Canada and familiarity with the CTF/FCE and its Member Organizations;
- Sound knowledge of the teaching profession or labour movement, particularly in Canada, including: priorities for teachers and other education professionals, challenges to the profession, collective bargaining, and professional learning;
- Proven track record of developing high-impact research and initiatives (including publications) in education, public policy, or labour;
- Excellent oral and written communication skills;
- A creative, and strategic thinker, able to make sound decisions under pressure;
- Strong initiative, good judgment, tactfulness and political acumen;
- Strong organizational skills and ability to prioritize and work with little supervision;
- Excellent computer skills (MS Word, Excel, PowerPoint, SharePoint, and Outlook);
- Good interpersonal skills and desire and ability to work in a team;
- Supports the principle of high quality publicly funded public education and recognizes the contribution of unions to society.

Special consideration may be given to candidates who are bilingual (English and French) or possess a teaching background.

Responsibilities will possibly include, but not be limited to:

- Conducting educational research: taking research from concept to publication by managing study quality, resources, project plans and writing;
- Conducting quantitative or qualitative research, analyzing data, writing reports, and presenting findings;

- Responding to requests for information from CTF/FCE Member Organizations and various departments of the CTF/FCE on a range of educational matters;
- Working with the CTF/FCE National Teacher Research Network;
- Contributing to updating the CTF/FCE's private Members' site (regarding collective agreements, pensions, and priority issues for teacher organizations);
- Producing various documents (e.g. reports; briefing notes; conference, discussion, and position papers; speaking notes; meeting agendas; articles; memoranda; action plans; budgets) in English or French for various groups, including the CTF/FCE President, the Board of Directors and other official governing bodies, CTF/FCE Member Organizations, etc.;
- Organizing and conducting workshops related to CTF/FCE research;
- Contributing to various CTF/FCE projects and initiatives, such as conference planning and resource development.

This temporary job opportunity is for 4 months from with a possibility of extension and an annual salary of \$105,119. The CTF/FCE welcomes applications from persons with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Interested candidates are invited to submit a cover letter and résumé, along with the names and contact details of three references, to CTF/FCE Deputy Secretary General Sylvain Cléroux, electronically at [scleroux@ctf-fce.ca](mailto:scleroux@ctf-fce.ca).

All applications must be received no later than noon on August 7, 2020 (Eastern Time). We thank all of those who apply for this position. Selected candidates will be contacted for an interview to be held on August 12, 2020, at the CTF/FCE office (2490, Don Reid Drive, Ottawa).

Founded in 1920, the CTF/FCE is a national alliance of provincial and territorial Member Organizations that represent over 300,000 teachers across Canada. The CTF/FCE is also a member of the 32-million member Education International.