

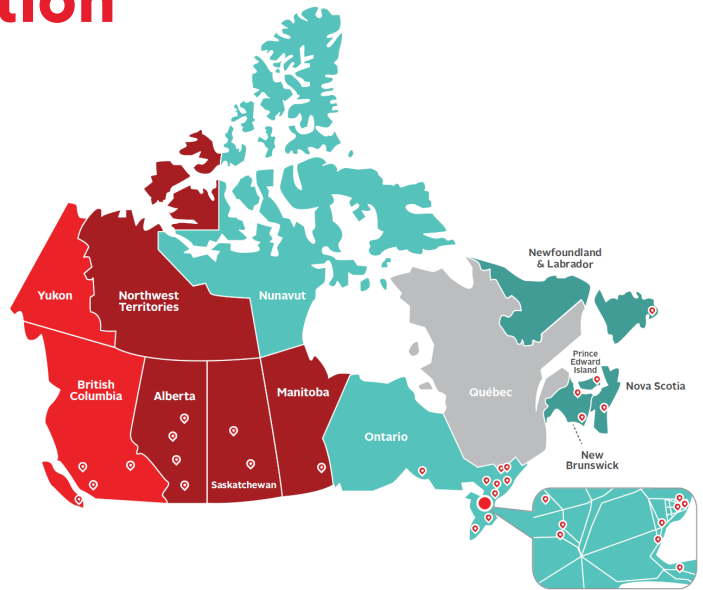
Email to MO Comms:

Organize a Group Donation

1. **Find a CBS donor centre near you:** CBS has 35 permanent donor centres and over 4,000 mobile donor centres across Canada.
2. **Check donor centre hours and identify possible time slots:** Appointments can only be reserved at a minimum of 5 days in advance. For larger groups, please book 3 weeks in advance.

Appointments are available in 5-minute intervals and the donation process takes about 1 hour per person. For example:

- 10 appointments available from 12:10 to 12:55 PM.
- Allow up to 3 hours, including travel time



3. **Reserve time slots via CTF/FCE:** To reserve the block of appointment, please contact Julieanna Mawko with the following information:
 - a. CBS donor centre location,
 - b. Date and time slots,
 - c. Number of donors,
 - d. Transportation (if required and available)
 - CBS offers complimentary transportation to and from select permanent donation centres for group donations.
4. Once the appointment block is reserved, **donors need to confirm their appointment time:**
 - a. **Join the CTF/FCE's team** using the following link:
<https://myaccount.blood.ca/en/join-team/CTFF0117645>.
 - b. Sign in or set up an account on blood.ca/PFL or on the GiveBlood app for [Apple](#) or [Android](#).
 - c. Select "partners" from the menu, then "Go" under "Join an existing team".
 - d. Search for "CTF/FCE"; the team name will pop up.
 - e. Join the team and select "yes" when it asks whether your info can be shared with the team champion. Select "Join".
 - f. Once you've joined the team:
 - you can book your next appointment through your team appointments* or as an individual.
 - *Go to the "partners" tab, select the CTF/FCE team, then scroll to

Team appointments.

 - Anytime you donate blood, your donation will track together with the team!
 - g. Please note: If you have already donated this year, the count will be retroactive to January 1.